



STATE OF CALIFORNIA

SAN JOAQUIN RIVER CONSERVANCY

POLICY TO EXECUTE AND ISSUE SPECIAL EVENT PERMITS, LICENSE AGREEMENTS, LETTER PERMITS, OPERATION AND OTHER AGREEMENTS

APPROVED BY THE GOVERNING BOARD

AUGUST 2024

The San Joaquin River Conservancy governing board shall have the discretion to approve, condition, or deny Special Event Permits, Letter Permit, License Agreements and operating, concession, lease, and other agreements, for activities otherwise restricted or prohibited on Conservancy owned state property if the site is considered safe, appropriate staffing and facilities are available, and the activity shows a benefit the San Joaquin River Conservancy and the public. Activities shall not substantially interfere with visitors' use; risk harm to wildlife, natural or cultural resources; create injury or damage in violation; or be otherwise inconsistent with the unit's approved uses and environmental protection.

The San Joaquin River Conservancy governing board may approve, condition, amend, suspend, revoke or deny such permits and agreements at its sole discretion. The San Joaquin River Conservancy governing board may delegate to the Executive Officer, in whole or in part, authority to grant, deny, condition, revoke, amend, or suspend such permits and agreements.

The San Joaquin River Conservancy may enter into such permits or agreements with, but not limited to, public agencies and non-governmental organizations, other sponsors deemed appropriate, non-profit organizations, cultural organizations, educational and research institutions, environmental stewardship and recreation organizations, volunteer groups, indigenous people and Tribal organizations, grantees and their agents.

State and Federal employees conducting official business such as research, surveying and monitoring shall not be required to obtain a written permit. The State or Federal agency shall inform the Conservancy of the governmental business taking place and coordinate safe access with the Conservancy prior to site visits.

1. Special Event Permits.

Special Event Permits may be issued by the San Joaquin River Conservancy Executive Officer for specific events at no net expense to the State. Special Event permits are required for any activity that will occur wholly or partially within or on any unit owned, operated, or administered by the San Joaquin River Conservancy and which meets any of the following criteria: when fees are charged by the event sponsor beyond any regular use fee, when the San Joaquin River Conservancy has determined the event will create a greater potential hazard or liability to the State than incurred through typical operations, when the activity will require the exclusive use of an area within the unit, when the activity interferes significantly with the public's use of a unit, when additional staffing or staff time is required, or where items or services are sold.

2. Letter Permits.

The San Joaquin River Conservancy Executive Officer has the discretion to approve, condition, amend, suspend, revoke or deny a letter permit for activities otherwise restricted or prohibited on Conservancy property. Letter permits may only be issued for short term, fewer than 30 days in a calendar year, for access to San Joaquin River Conservancy properties for activities that include but are not limited to research, mapping, surveying, education, vegetation management, collection, or removal, environmental stewardship, and other similar beneficial public services purposes. Letter Permits may be extended up to 90 days at the discretion of the Executive Officer.

3. License Agreements.

License Agreements may be issued by the San Joaquin River Conservancy governing board to be executed with an appropriate group, organization, business, or agency to allow their agents and participants to enter units, including those that are otherwise closed to the public, to conduct activities and programs for educational, recreational, tribal, and resource management and similar beneficial public service purposes. License Agreements may be issued for a term of up to three (3) years.

4. Operating, Concession, Lease, and Other Agreements.

May be entered into by the San Joaquin River Conservancy governing board pursuant to Public Resources Code Section 32538 and consistent with state policies, laws, and legal approval.

As part of all of the above Permits and Agreements:

- 1) A copy of the Permit or Agreement and accompanying vehicle placard must be maintained on the site during the activity by the person leading the activity, and such person shall display the document upon request of any officer, employee, or agent of the San Joaquin River Conservancy or any law enforcement officer.
- 2) No person shall violate any provision or restriction of a Special Event Permit, Agreement, or Letter Permit issued pursuant to these regulations. Such violation is subject to enforcement and penalties. Any person who has been properly granted and has complied with a Special Event Permit, or License Agreement shall to that extent not be liable for prosecution.
- 3) The Executive Officer shall oversee contractors', licensees', lessees' and permittees' compliance with the agreement or permits issued, and may condition, amend, suspend, revoke or further condition said permits or agreements.



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4) Groups, organizations, and non-governmental agencies shall provide San Joaquin River Conservancy with proof of liability insurance and include San Joaquin River Conservancy as an additional insured. Certification or Proof of liability insurance shall not be less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with \$2,000,000 annual policy aggregate and shall not be less than a combined single limit of \$1,000,000 per accident for motor vehicle liability.